



Argyle Fans' Trust
Society Board Meeting Minutes
Thursday 14th June 2012, via telecon.

Item	Agreements	Action
1. Members present	<p>Paul Bartolini (PB), John Demellweek (JD), Richard Blight (RB), Tim Chown (TC) and Margaret Carn (MC) were present.</p> <p>Ed Shillabeer (ES) and Gareth Nicholson (GN) offered apologies.</p> <p>TC volunteered to act as temporary Chair for this meeting, all agreed.</p>	
2. Past Minutes and Matters Arising	<p>The minutes of the previous meeting were approved.</p> <p>Various meetings had been held as planned with advisors regarding the 20% shareholding offer, including Supporters Direct and Jon Sparkes (JS) as financial advisor.</p> <p>After checking availability, the AGM was set for 26th June.</p>	
3. Meeting with James Brent	<p>The meeting is scheduled for the evening on 18th June.</p> <p>Agreed that JS and a Supporters Direct advisor should attend.</p> <p>A discussion of key issues to raise and feedback received to date from advisors followed.</p> <p>PB working up the Trust business plan; agreed not to present in detail.</p>	<p>GN to contact JB's PA to confirm start time.</p> <p>TC to confirm SD advisor (probably Tom Hall or James Mathie).</p> <p>GN to confirm JB OK with SD attending.</p>



<p>4. Co-opting John Petrie</p>	<p>The board discussed the proposal to invite John Petrie on to the Trust board as a co-opted member. The proposal was passed unanimously. ES and GN indicated their support in advance of the meeting.</p> <p>Whether JP would attend the meeting with JB was tbd.</p>	<p>RB to contact JP and formally invite him on to the board.</p>
<p>5. AGM</p>	<p>The AGM is confirmed for 26th June at 7.30pm at the Green Taverners Suite (formerly the Pyramid Suite) at Home Park. All board members will attend.</p> <p>The board wishes to thank the GTs for providing the venue and their very kind donation of 100 free pasties!</p> <p>AGM notices were posted to all “offline” members on 8th June. Other members were notified by email. This included a covering letter, agenda, and proxy voting form for the new Model Rules.</p> <p>TC has prepared the new Model Rules and associated Policy documents and posted these to the web site along with the agenda.</p> <p>GN offered to Chair the AGM, all agreed.</p> <p>Additional reports to be added before the meeting.</p> <p>Due to some comments received about the weekday AGM date, the board agreed to hold a second General Meeting around the first Saturday home game of the season.</p> <p>The Trust will hold its next full AGM in November 2012, to include elections for the Trust Board. This means the election period will begin in September.</p>	<p>TC to upload additional reports where appropriate.</p> <p>ES to discuss arrangements with GTs for venue once fixture list released.</p>



<p>6. Membership Report</p>	<p>Renewals continuing to come in.</p> <p>Due to problems with InTouch emails, all reminders have been posted out to overdue members.</p> <p>We wish to give a little more time for these to come in, given lapsing a member and adding them back creates unnecessary extra work.</p> <p>Details of the number of lapsed members to be finalized by the AGM; renewals for Feb/Mar/Apr are still coming in.</p> <p>Total number of registered members is approx 1650, with approx 280 due to be lapsed.</p>	<p>TC to again press InTouch for assistance. Possibility to explore Exeter's CRM/mail system.</p> <p>RB/JD to confirm membership numbers by the AGM and confirm lapses.</p>
<p>7. Secretary's Report</p>	<p>Laura Starr (LS) had indicated that she wishes to step down as Secretary due to other commitments.</p> <p>The board expressed their gratitude for her excellent work over the past nine months, which included being part of the EMG for the board elections.</p> <p>The Board agreed that TC would act as interim Secretary while a replacement is found. Advertising to begin as soon as possible, including an announcement at the AGM. TC to handle secretary@ emails.</p> <p>Preferred solution is an independent Secretary that does not sit on the board.</p> <p>It was felt that it might be prudent to have an assistant Secretary given the workload of the post.</p> <p>Supporters Direct are running a Secretary training event on July 15th in Birmingham, which may prove useful and timely.</p>	



<p>8. Treasurer's Report</p>	<p>MC reported balance at close of May 2012 was approximately £5,600.</p> <p>The finances for year end May 2011 to be presented at the AGM.</p> <p>The AGM will need to confirm the board's decision to disapply the need for a full audit, and instead proceed with an examination (at significantly less cost to the Trust). Approval will also be required to do the same for the 2012 accounts, to be presented at the November AGM.</p>	<p>MC to forward the financial details for the June AGM.</p>
<p>9. AOB</p>	<p>The board discussed Pasoti's decision to close the Trust subforum by 1st July. It was felt the best course of action was to accept the decision and simply post any Trust news to the main Pasoti forum. It was felt that a replacement forum might not be necessary if instead the Trust focused on articulate (perhaps commissioned) blogs on its own web site, which solicited member feedback.</p> <p>The end of season fans' survey attracted over 1,100 online responses plus others on paper. JP and John Lloyd dissecting. JP to present initial findings at AGM.</p> <p>The board discussed the club's Supervisory Board proposal. Details are still scant. Agreed to issue a statement before the AGM, and to discuss the PASB at the AGM.</p> <p>Summer action plan briefly discussed.</p>	<p>All: discuss future online forum requirements, and all future channels to interact with members and all supporters. Possibility to run a SurveyMonkey poll to solicit views.</p> <p>TC/GN to liaise with JP.</p> <p>All: contribute to statement on PASB.</p> <p>All: contribute</p>
<p>11. Date of next meeting</p>	<p>TBC.</p>	