Minutes AFT Meeting 25<sup>th</sup> August 2018. Venue: Goals. Recorded by Roger Willis.

Present: Bob Foale, Roger Willis, Virginia Pike, Sue Clark.

Apologies: Celia Ellacott, John Lloyd, Tony Sherlock, Tim Chown.

Meeting not quorate so all items recorded are recommendations.

Minutes of the last meeting not available and so not approved.

1. Board structure.

Resignations of Tony Cannan and Richard Blight accepted.

Those present unanimously agreed to keep to the current broad format with Bob Foale as chair and Celia Ellacott vice-chair. Virginia Pike to assume Treasurer duties in due course; Roger Willis to assume role as Membership Secretary with offers of assistance from Mike Perry, Peter Cropper and Virginia Pike with exact details to be finalised at a later date. John Lloyd to be responsible for Communications. Sue Clark to be responsible for Disability Issues.

2. Propose future meeting dates: 15<sup>th</sup> September, 20<sup>th</sup> October, 19<sup>th</sup> January, 9<sup>th</sup> March, 4<sup>th</sup> May.

AGM to be held at Life Centre 24th November.

3. Vote taken to accept proposed AR30 documents for 2015-16 and 2016-17. Those present unanimous in assent; proxy votes cast by Bob Foale for Celia Ellacott and Tony Sherlock; John Lloyd voted via email. All in favour with no abstentions.

Both documents signed as far as possible and submitted to Tim Chown as Secretary for final approval and submission.

Bob Foale expressed his thanks to Roger Willis: "Thank you for compiling the accounts. Was it not for their prompt completion AFT would quite literally have ceased to exist."

- 4. Roger Willis and Virginia Pike aim to complete 2017-18 accounts by the next meeting (15<sup>th</sup> September).
- 5. Bob Foale to approach Neil Le Milliere as a non-AFT member to oversee the Electoral Management Group; Celia Ellacott to ask Mike Perry to assist as a non-board AFT member.
- 6. Before 22<sup>nd</sup> September AFT will publish a pre-election notice and then post Notice of Election, issue Nomination Forms and request Candidate Statements.
- 7. Issuing Loyalty Cards discussed but action deferred because Celia Ellacott was not present to present her ideas.
- 8. Meeting concluded at 1245.

Roger Willis