



**Argyle Fans' Trust**  
**Board Meeting – MINUTES**  
**Sunday 5<sup>th</sup> July 2020, 7pm, by Zoom (online)**

No	Item	Discussion/Summary	Action
1	<b>Welcome and Apologies for Absence</b>	<p><b>Members present:</b>  Keith Brown (KB), Tony Cannan (TCa), Celia Ellacott (CE), John Lloyd (JL), Virginia Pike (VP), Emma Sellick (ES), Roger Willis (RW)</p> <p>Tim Chown (TCh, Secretary)</p> <p>The meeting was declared quorate (7 of 9 Board members present).</p> <p>Due to problems with Jitsi, and switching to Zoom, the meeting started late. Future virtual meetings will be by Zoom.</p> <p><b>Apologies received:</b>  Sue Clark (SC), Chris Dean (CD)</p>	
2	<b>Approval of Minutes and Matters Arising from previous meeting</b>	<p>The minutes of the meeting on Jan 18 were approved and have been uploaded to <a href="https://www.argylefanstrust.com/wp-content/uploads/2020/07/AFT-Board-Minutes-18Jan2020.pdf">https://www.argylefanstrust.com/wp-content/uploads/2020/07/AFT-Board-Minutes-18Jan2020.pdf</a>.</p> <p>TCa took notes on 7<sup>th</sup> March in TCh's absence and will attempt to locate these.</p> <p>CE asked about item 10; discussing core messages and values. There were lots of ideas presented in the fanzine, but things have since changed.</p> <p>VP again paid tribute to Tony Hooper. TCa was proposed as the new Vice Chair; passed unanimously.</p> <p>Potential co-optees were discussed. One had declined, one will be approached further.</p> <p>KB repeated his suggestion of a skills audit so the Board can put out a call for people with skills we miss. KB agreed to drive the audit and draft a call text.</p>	<p>TCa</p> <p>KB</p>
3	<b>Membership Secretary's Report (RW)</b>	<p>RW reported that the AFT has approximately 350 members including some youth members. The membership is down, but it was noted some people who renew at matches will not have been able to do so, and that some people may be more stretched financially.</p> <p>VP to check bank statements for membership payments.</p>	VP



		It would be useful to get the PO Box moved to Plymstock. This has proven difficult to do in the past. TCa will investigate.	TCa
4	<b>Treasurer's Report</b> (VP/KB)	<p>KB reported that he is making good progress on producing the 2019/20 accounts for the year ending 31<sup>st</sup> May 2020. He will continue to work on this. The accounts are required for the AGM (likely to be November) and AR30 return (due December).</p> <p>KB requested PayPal information on memberships and other PayPal transactions. RW/VP to provide.</p> <p>TCa and JL left the meeting.</p> <p>The budget for the year ahead was discussed. The AFT has made several donations, or committed to donate, which will have reduced the cash in the bank. It was agreed that a budget should be set for the remainder of 2020/21; this is pending the finalising of the 2019/20 accounts.</p> <p>RW reported there was £1694.94 in the AFT PayPal account.</p> <p>JL returned to the meeting.</p> <p>It was agreed that the AFT would underwrite a £1,000 donation to the Jack Leslie statue appeal. VP reported that the Exeter and Torquay supporter trusts were interested in a joint donation, to show unity; the amounts would be discussed by those Trust boards soon. A donation of £1,000 gives a permanent inscription on the plinth/surround, which is more long-standing than a mention on web site. JL will relay the news to the statue campaign team.</p> <p>The donation to the Argyle Archive for a display case was discussed. This would allow the AFT to display some of its memorabilia for fans (probably in the GT building). There was some discussion over the amount agreed. However, VP has already paid £300 to Russell Moore, which was well received. This will be discussed further by email.</p> <p>The Board is in contact with Peter Ryan; RW/VP will contact Peter to see if we can change the PayPal name to something more appropriate ("AFT" or, if necessary, a current board member).</p>	<p>KB</p> <p>VP/ RW</p> <p>JL</p> <p>TCh/V P/CE</p> <p>VP/ RW</p>
5	<b>Secretary's Report</b> (TC)	<p>TCh will liaise with the FSA to make the appropriate Rule change submission to the FCA (as passed at the AGM); this may require a physical notary signature.</p> <p>TCh reported that the ACV on HP/HHP is due for renewal in February 2021. TCa will look into what is required.</p>	TCh

		It was agreed that TCh will write formally to Simon Hallett and Andrew Parkinson to advise of the AFT's intention to renew. Informal discussions have already taken place.	TCh/ TCa
6	<b>Events planning (ES)</b>	Physical events are on hold due to COVID-19.  We need to determine how best to celebrate the AFT's 10 <sup>th</sup> anniversary in November with some kind of event. ES to consider options.	ES
7	<b>Social Media Update (ES)</b>	ES reported that social media activity is ticking over. Very few events to report on.	
8	<b>Communications and Marketing</b>	The AFT's platinum crowdfunder sponsorship (£2,500) was discussed, in particular how the AFT would use its sponsorship benefits.  JL to contact the club to confirm what options we have. It is possible shirt sizes may begin to run out if we do not act soon. Season tickets may also go on sale soon, even if a firm start date is not yet known.  CE reported that there were several copies of the most recent fanzine unsold due to COVID-19. CE suggested that this would be the last fanzine, as its time has perhaps passed, unless the club stops printing its match day programme.  CE will discuss a possible "Fat Lady Sings" 2020/21 season calendar with Robbie Bullen. All agreed that we should continue to support and work with Robbie. CE will bring a proposal to the Board via email with costs and proposed volumes.	JL       CE
9	<b>Governance</b>	KB had sent an outline "plan" proposal to the Board by email, but this had not yet been widely read. Deferred to next meeting. Action on all to read the proposal.	ALL
10	<b>AOB</b>	TCh reminded the Board that the website needs more articles. JL reminded all that specific text needs to be agreed.  VP asked whether the notes from the FSA meeting she attended could be uploaded. VP to email the notes to the Board.  It was agreed that the AFT would name its future Player of the Year awards after Tony Hooper, and that each award would be a permanent trophy for the player. JL to check with the family.  Jamie at the club has asked about the AFT's player sponsorship for 2020/21. To be agreed by email.	VP   JL



11	<b>Date of next meeting</b>	TCh will issue a doodle for the next meeting date and time, to be held online within the next 3-4 weeks.	
12	<b>Close of Meeting</b>	The meeting closed at 9pm.	

TCh  
11 July 2020